

# JTC Booster Club Theatre Meeting-Monday, March 1, 6:30 pm via zoom

## Minutes

Meeting commenced at 6:34pm with the following in attendance: Lisa Lister-Browne, Chris Hough, Katherine Kurima, Peju Bakrin, Andy Midkiff, Ariana Cox, Polly Royer, Dr. Robinson, Teri Orlando, Cindy Price. Thanks for all who have attended. Everybody's contribution is important for the program to grow and thrive.

1. Adoption of minutes from February 1: Chris proposed to adopt the minutes from the February 1st meeting, Peju 2<sup>nd</sup> the motion and minutes were adopted by unanimous vote.

2. Director's report:

### **JTC membership**

- Steady at 57 students, that is about 50% of the students in the theatre department

### **Meetings**

- JTC Meeting was held earlier today.
- Discussed:
  - plans for next year, possibly a fall murder mystery play, musical joint production and a classical piece
  - questions about Thespians and Company membership, &
  - auditions for Spring Show

### **Company charity**

- The film festival was postponed due to district-wide facility closure & cancellation of events on account of extreme weather,
  - The film festival will now be held on April 10,
  - New participants have until March 13 to sign up,
  - Tickets will be \$10 at the door, social distancing protocols enforced
  - The funds raised will go to Leukemia & Lymphoma Society.

### **Events**

- No social events at this time
- videography workshop with Jeremy Smith on March 23

### **Member services**

- final bulk make-up order for the year pending, forms due March 31
- final round of headshots will also happen in late March, date to be sorted

### **One Act Play**

- Clinic was cancelled & lost a week of rehearsals because of the weather.
- Students competing this weekend up at College Station (no audience)
- Performing at JHS on March 12. Tickets now on sale. So far have sold 23 tickets (theatre has 937 seats). Please attend. Social distancing protocols enforced. Please help us promote.

### **Spring Show**

- The spring show, Too Much Makes the Baby Go Blind will be performed May 6-9
- Cast & crew being selected in next 2 weeks
- Crew need to submit their form by Wednesday March 3 this week

- Crew interviews March 4
- Cast need to submit their application form this Saturday March 6
- Cast auditions March 8
- Cast & crew list posted next Tuesday, March 9

#### **Acquisition of equipment**

- No equipment or costume donations are being sought at this time
- Need to acquire some perusal scripts for possible musical in 2021-22 school year and this isn't budgeted for so will be asking for a budget amendment tonight to accommodate that spending amount, so we'll vote on the increase to budget for that a little later tonight

#### 3. Treasurer's report:

- We have a bank balance of \$5,764.78
- We have raised about \$20,195 since August which is 36% of our \$55,530 budget. We are doing well in managing expenses with the limited amount of funds we have brought in. We have been successful in reducing expenses
- We will continue to be diligent in our spending with respect to our budget.

#### 4. Budget change:

- According to our by-laws, when we have change in budget, we must hold a vote.
- We are asking for a vote to approve a new budget line item of miscellaneous club expenses at \$100
- We think it is appropriate to allow flexibility with respect to seeing things through to next year. This will be offset by less expenses.
- There were no questions raised regarding the new budget line item
- Vote taken. Approved by majority

#### 5. Fundraising:

- We have spirit nights planned on March 23 at Local Table and in April 17 at Freddy's.
- The OAP performance on 12 March is a fundraiser.
- In the future we will have a corporate sponsorship program
- We continue to fundraise through AmazonSmile, FlipGive, and PayPal Giving fund and merchandise sales on our website. Additionally, PayPal Giving does not charge us merchant fee so that maximizes the donations we receive, we receive 100% of funds. These are all linked on our website
- FlipGive has enormous potential as they are giving millions to non profits. We can do more with FlipGive. In fact, we can maximize donations by purchasing Amazon gift cards with FlipGive then turn around and make purchases with those gift cards through AmazonSmile.
- We are 75% through the school year and behind in fundraising as we look to raise enough for the musical Mr. Midkiff wants to do, which will cost in excess of \$20,000 next year. FlipGive has many participating retailers and there is no extra cost for participating, it is money donated to us for things you are already purchasing.

#### 6. Volunteering:

- Executive board needs help with admin and organizing tasks. We are looking for volunteers to assist with some tasks to lighten our load.
- March 12- we will be looking for volunteers for box office and merchandise sales for OAP

Record volunteer hours through Jordan PTSA volunteer link on their website:

<https://www.jordanptsa.org/volunteer>

#### 7. Slate of officers:

In accordance with by-laws, nominating committee presents the following slate of nominees (only one person stepped forward for each position)

- President-Lisa Lister-Browne
- Vice President-Teri Orlando
- Treasurer-Polly Royer
- Secretary-Cindy Price
- Election to be held at June meeting, offices will be held July 1-June 30
- We are grateful that the outgoing officers have all expressed willingness to assist with transitioning and to be available if the new officers have any questions

#### 8. Audit Committee, Peju Bakrin

- At the next general meeting, Vice President must appoint 3 members to conduct the financial audit which will be held July 2021 in accordance with the by-laws.

Teri Orlando, Cindy Price and Ariana Cox are interested in volunteering for the audit committee.

#### 9. Outstanding members:

- Ariana Cox and Monique Schmitz for participating on the nominating committee
- Our thanks go to Teri Orlando, Polly Royer and Cindy Price for stepping up as nominees for next year's executive board

#### 10. Important upcoming dates:

- March is Theatre in Our Schools Month
- March 12, Antigone Now OAP performance
- March 23, spirit night at Local Table
- April 1st, last date to let secretary know if you have an item to add to the agenda for our next general meeting
- April 5, general meeting

Meeting adjourned at 7:29pm with thanks for your time and commitment to the program. We couldn't do this without you. The next JTCBC meeting will be Monday, April 5th at 6:30pm via zoom.